ERRATA BULLETIN

Corrections & Clarifications to Published Standards

February 2026

Editorial Office

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ERRATA BULLETIN EB-01 Corrections & Clarifications to Published Standards Issue Date: February 2026 Editorial Office, Standard Index Group

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PURPOSE This bulletin documents corrections and clarifications to published standards. Users should note these amendments when referencing affected documents. Future reprints will incorporate these corrections. Current versions remain valid with these clarifications noted.

ERRATA #1: TN-02 (The Standard Ten) | Page 8 SECTION: Registry vs Instrument Distinction ORIGINAL TEXT: "Registry tracks what you own." CLARIFICATION: Should read: "Registry tracks metadata about what you own, not the assets themselves." RATIONALE: The original phrasing created ambiguity about whether registries contain asset ownership records versus index/metadata records. Registries are index instruments, not ownership registers. EFFECTIVE: Immediate SEVERITY: Minor (clarification only)

ERRATA #2: TN-04 (Material Standards) | Page 3 SECTION: Paper Specifications - pH Range ORIGINAL TEXT: "pH 7.0-8.5 (alkaline or neutral)" CORRECTION: Should read: "pH 7.0-8.5 (neutral to mildly alkaline)" RATIONALE: pH 7.0 is neutral, not alkaline. The range 7.5-8.5 is mildly alkaline. Original phrasing incorrectly classified pH 7.0. EFFECTIVE: Immediate SEVERITY: Minor (technical accuracy)

ERRATA #3: PP-01 (Redaction-First Protocol) | Page 6 SECTION: Redaction Techniques - Digital Document Redaction ADDITION: After "Adobe Acrobat Pro" instructions, add: "Alternative tools: Foxit PhantomPDF, PDF-XChange Editor (both support proper redaction with data removal, not just visual covering)" RATIONALE: Original text implied Adobe Acrobat Pro was only option. Other professional PDF editors also support proper redaction methodology. EFFECTIVE: Immediate SEVERITY: Minor (completeness)

ERRATA #4: TN-02 (The Standard Ten) | Page 12 SECTION: R-Series Introduction TYPOGRAPHICAL ERROR: "R-03: Authority & Roles Register" CORRECTION: Should be: "R-03: Authority & Roles Registry" (Consistent terminology: Registry, not Register) EFFECTIVE: Immediate SEVERITY: Trivial (terminology consistency)

ERRATA #5: TN-04 (Material Standards) | Page 11 SECTION: Digital Preservation Standard - Format Standard ADDITION: Add footnote: "Note: PDF/A-3 (ISO 19005-3) also acceptable. Allows embedded files while maintaining archival properties." RATIONALE: Original text specified PDF/A-2b only. PDF/A-3 is also archival-grade and may be preferable when embedding source files. EFFECTIVE: Immediate SEVERITY: Minor (completeness)

ERRATA #6: PP-01 (Redaction-First Protocol) | Page 11 SECTION: GDPR Compliance Framework - Data Minimization CLARIFICATION: Text states: "GDPR Article 5(1)(c)" Clarify: This refers to the data minimization principle. Full text: "Personal data shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed." EFFECTIVE: Immediate SEVERITY: Minor (citation expansion)

ERRATA #7: TN-02 (The Standard Ten) | Page 15 SECTION: Cross-Border Adaptation ORIGINAL TEXT: "Swiss cantonal variation" ADDITION: Add: "(26 cantons, each with distinct inheritance law variations)" RATIONALE: Readers unfamiliar with Swiss system may not understand significance of cantonal variation. Explicit count aids comprehension. EFFECTIVE: Immediate SEVERITY: Trivial (reader assistance)

ERRATA #8: TN-04 (Material Standards) | Page 9 SECTION: Verification & Maintenance - Annual Document Review TYPOGRAPHICAL ERROR: Checklist item: "Check for yellowing, brittleness, discoloration" ADDITION: Add to checklist: "Check binding integrity (rings, spine)" RATIONALE: Binding condition equally important as paper condition for longevity assessment. Original checklist omitted this obvious item. EFFECTIVE: Immediate SEVERITY: Minor (completeness)

IMPLEMENTATION Editorial Office will:

- Update affected documents at next scheduled revision
- Note "EB-01 corrections incorporated" in revision history
- Maintain this bulletin as permanent record

Users should:

- Annotate current copies with relevant errata
- Check for errata bulletins before citing standards
- Report additional errors to: standards@standardindex.group

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1. Email: standards@standardindex.group
2. Subject: "Errata Report: [Document Code]"
3. Include: Page number, section, description of error
4. Provide: Suggested correction (if applicable)

Editorial Office reviews quarterly. Confirmed errata published in subsequent bulletins.

FUTURE BULLETINS EB-02 and subsequent bulletins will address errata discovered post-February 2026. This bulletin (EB-01) represents initial review corrections identified during quality audit.

ISSUED: February 2026 NEXT REVIEW: May 2026 Editorial Office Standard Index Group 1 Lombard Street, London EC3V 9AA standards@standardindex.group FOOTER: EB-01: Errata Bulletin | Page X of 2 | Standard Index Group | Errata